

Date: 9<sup>th</sup> January 2017

The Arc  
High Street  
Clowne  
Derbyshire  
S43 4JY

Dear Sir or Madam

You are hereby summoned to attend a meeting of the Healthy, Safe, Clean and Green Communities Scrutiny Committee of the Bolsover District Council to be held in the Council Chamber, The Arc, Clowne on Tuesday 17<sup>th</sup> January 2017 at **1000** hours.

Register of Members' Interest - Members are reminded that a Member must within 28 days of becoming aware of any changes to their Disclosable Pecuniary Interests provide written notification to the Authority's Monitoring Officer.

You will find the contents of the agenda itemised on page 2.

Yours faithfully




Assistant Director – Governance, Solicitor to the Council and Monitoring Officer

To: Chairman and Members of the Healthy, Safe, Clean and Green Communities Scrutiny Committee

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**HEALTHY, SAFE, CLEAN AND GREEN COMMUNITIES SCRUTINY  
COMMITTEE AGENDA**

**Tuesday 17<sup>th</sup> January 2017 at 1000 hours in the Council Chamber,  
The Arc, Clowne**

<b>Item No.</b>		<b>Page No.(s)</b>
	<b><u>PART A – FORMAL</u></b>	
	<b><u>PART 1 OPEN ITEMS</u></b>	
1.	<b><u>Apologies for Absence</u></b>	
2.	<b><u>Urgent Items of Business</u></b>	
	To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4(b) of the Local Government Act 1972	
3.	<b><u>Declarations of Interest</u></b>	
	Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of:	
	a) any business on the agenda	
	b) any urgent additional items to be considered	
	c) any matters arising out of those items	
	and if appropriate, withdraw from the meeting at the relevant time.	
4.	Minutes of a meeting held on 13 <sup>th</sup> December 2016.	3 to 4
5.	List of Key Decisions & Items to be Considered in Private. <i>(Members should contact the officer whose name appears on the List of Key Decisions for any further information).</i>	5 to 11
6.	Work Plan	12 to 14

**PART B – INFORMAL**

The formal meeting of the Improvement Scrutiny Committee ends at this point. Members will meet informally as a working party to carry out their review work. This meeting is closed to the public, so members of the public should leave at this point.

7. Scrutiny Review Work – Where does Public Health fit within Planning Policy

## **HEALTHY, SAFE, CLEAN AND GREEN SCRUTINY COMMITTEE**

Minutes of a meeting of the Healthy, Safe, Clean and Green Scrutiny Committee of the Bolsover District Council held in the Council Chamber, the Arc, Clowne, on Tuesday 13<sup>th</sup> December 2016 at 1000 hours.

### **PRESENT:-**

Members:-

Councillor S. Peake in the Chair.

Councillors P.A. Cooper, H.J. Gilmour, C. Moesby, T. Munro, K.F. Walker and D.S. Watson.

Officers:-

C. Millington (Scrutiny Officer) and A. Bluff (Governance Officer).

### **0529. APOLOGIES**

Apologies for absence were received on behalf of Councillors J.E. Bennett and T. Cannon.

### **0530. URGENT ITEMS OF BUSINESS**

There were no urgent items of business to consider.

### **0531. DECLARATIONS OF INTEREST**

There were no declarations of interest made.

### **0532. MINUTES – 15<sup>th</sup> NOVEMBER 2016**

Moved by Councillor C.R. Moesby and seconded by Councillor K.F. Walker  
**RESOLVED** that the Minutes of a Healthy, Safe, Clean and Green Scrutiny Committee held on 15<sup>th</sup> November 2016 be approved as a correct record.

### **0533. LIST OF KEY DECISIONS AND ITEMS TO BE CONSIDERED IN PRIVATE**

Committee considered the List of Key Decisions and Items to be considered in private document.

## **HEALTHY, SAFE, CLEAN AND GREEN SCRUTINY COMMITTEE**

In response to Members' queries, the Scrutiny Officer advised the meeting that Growth Scrutiny Committee was currently looking at the Council's process for writing off debt. With regard to the Chesterfield and District Crematorium Delivery Options item; the Scrutiny Officer would send Members a copy of the minutes from a Joint Crematorium meeting held on 12<sup>th</sup> December for their information.

### **0534. WORK PLAN 2016/17**

Committee considered their Work Plan for 2016/17.

The Scrutiny Officer informed the meeting that all Members had received a copy of the Director of Public Health's Annual Report in their pigeon holes and suggested that Members request an update from the Public Health Principal (Bolsover Locality) at a future meeting on the Annual Report.

The Housing Enforcement Manager and Community Safety Officer would be asked to change the date of the Annual Review of the Community Safety Partnership as Purdah would be effective in April 2017 due to the County Council Elections in May 2017. Alternative dates of 14<sup>th</sup> March 2017 and 16<sup>th</sup> May 2017 would be offered and the work plan would be updated as soon as an alternative date was agreed.

Further to a letter received by Councillor Peake from Langwith Parish Council in relation to use and emptying of dog litter bins in Langwith, the Scrutiny Officer agreed that this would be considered and if appropriate, be included on the agenda for the next meeting in January 2017.

The meeting concluded at 1030 hours.

The Committee then met as a working party to continue their review work. The working party concluded at 1125 hours.



The Arc  
High Street  
Clowne  
Derbyshire  
S43 4JY

## **Key Decisions & Items to be Considered in Private**

**To be made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

**Published on: 3<sup>rd</sup> January 2017**

## INTRODUCTION

The list attached sets out decisions that are termed as “Key Decisions” at least 28 calendar days before they are due to be taken by the Executive or an officer under delegated powers.

Preparation of the list helps Executive to programme its work. The purpose of the list is to give notice and provide an opportunity for consultation on the issues to be discussed. The list is updated each month with the period of the list being rolled forward by one month and republished. The list is available for public inspection at The Arc, High Street, Clowne, S43 4JY. Copies of the list can be obtained from Sarah Sternberg, Assistant Director – Governance & Monitoring Officer at this address or by email to [sarah.sternberg@bolsover.gov.uk](mailto:sarah.sternberg@bolsover.gov.uk).

The list can also be accessed from the Council’s website at [www.bolsover.gov.uk](http://www.bolsover.gov.uk). The Executive is allowed to make urgent decisions which do not appear in the list, however, a notice will be published at The Arc and on the Council’s website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

The names of Executive members are as follows:

Councillor A.M. Syrett - Leader  
Councillor M. Dooley – Deputy Leader  
Councillor T. Connerton  
Councillor S.W. Fritchley  
Councillor B.R. Murray-Carr  
Councillor K. Reid  
Councillor M.J. Ritchie

The Executive agenda and reports are available for inspection by the public five clear days prior to the meeting of the Executive. The papers can be seen at The Arc at the above address. The papers are also available on the Council’s website referred to above. Background papers are listed on each report submitted to the Executive and members of the public are entitled to see these documents unless they contain exempt or confidential information. The report also contains the name and telephone number of a contact officer.

Meetings of the Executive are open to the public and usually take place in the Chamber Suites at The Arc. Occasionally there are items included on the agenda which are exempt and for those items the public will be asked to leave the meeting. This list shows where this is intended and the reason why the reports are exempt or confidential. Members of the public may make representations to the Assistant Director – Governance, Solicitor to the Council & Monitoring Officer about any particular item being considered in exempt.

The list does not detail all decisions which have to be taken by the Executive, only “Key Decisions”. In these Rules a “Key Decision” means an executive decision, which is likely:

- (1) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council’s budget for the service or function to which the decision relates; or
- (2) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

In determining the meaning of “significant” the Council must have regard to any guidance for the time being issued by the Secretary of State. The Council has decided that income or expenditure of £50,000 or more is significant.

**The dates for meetings of Executive in 2016/17 are as follows:**

2017 3 January  
30 January  
27 February  
27 March  
24 April  
22 May

The Council hereby gives notice of its intention to make the following Key Decisions and/or decisions to be considered in private:

<b><i>Matter in respect of which a decision will be taken</i></b>	<b><i>Decision-maker</i></b>	<b><i>Date of Decision</i></b>	<b><i>Documents to be considered</i></b>	<b><i>Contact Officer</i></b>	<b><i>Is this decision a Key Decision?</i></b>	<b><i>Is this decision to be heard in public or private session</i></b>
<b>CCTV</b>  To consider future options for CCTV in the District	Executive	January/February 2017	Report of Councillor J. Ritchie – Portfolio Holder for Housing and Community Safety	Assistant Director – Community Safety and Head of Housing (BDC)	Yes – involves savings or expenditure of £50,000 or more.	Public
<b>Medium Term Financial Plan</b>	Executive	January/February 2017	Report of Councillor A Syrett - Leader of the Council, Portfolio Holder for Economic Growth	Executive Director - Operations	Yes – involves savings or expenditure of £50,000 or more.	Public
<b>Bolsover Safe and Warm Scheme</b>  To approve contractors to upgrade district Heating Systems.	Executive	December / January 2017	Report of Councillor J. Ritchie – Portfolio Holder for Housing and Community Safety	Assistant Director – Community Safety and Head of Housing (BDC)	Yes – involves savings or expenditure of £50,000 or more.	Private – relates to the Council’s financial or business affairs
<b>Irrecoverable Arrears over £2,500</b>  To approve write-off of irrecoverable arrears	Executive	December/January 2017	Report of Councillor K. Reid – Portfolio Holder for Corporate Services	Executive Director - Operations	Yes – involves savings or expenditure of £50,000 or more.	Private – relates to the Council’s financial or business affairs



<b><i>Matter in respect of which a decision will be taken</i></b>	<b><i>Decision-maker</i></b>	<b><i>Date of Decision</i></b>	<b><i>Documents to be considered</i></b>	<b><i>Contact Officer</i></b>	<b><i>Is this decision a Key Decision?</i></b>	<b><i>Is this decision to be heard in public or private session</i></b>
<b>Development Proposal</b>  Investment opportunity for the Council aimed at delivering new homes across the District	Executive	January/February 2017	Report of Councillor A Syrett - Leader of the Council, Portfolio Holder for Economic Growth	Assistant Director – Property and Estates	Yes – involves savings or expenditure of £50,000 or more.	Private – relates to the Council's financial or business affairs
<b>Funding Proposal</b>  To consider the opportunity to provide commercial loans to fund development	Executive	January/February 2017	Report of Councillor A Syrett - Leader of the Council, Portfolio Holder for Economic Growth	Assistant Director – Property and Estates	Yes – involves savings or expenditure of £50,000 or more.	Private – relates to the Council's financial or business affairs
<b>Chesterfield and District Crematorium Delivery Options</b>  To look at delivery options	Executive	January 2017	Report of Councillor B Murray-Carr - Portfolio Holder for Health and Wellbeing	Report of Joint Crematorium Committee	Yes – involves savings or expenditure of £50,000 or more.	Private – relates to the Council's financial or business affairs

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<b>Fleet Vehicle Replacements</b>  To receive tenders	Executive	October 2016 – January 2017	Report of Councillor T Connerton - Portfolio Holder for Neighbourhood Services	Assistant Director - Streetscene	Yes – involves expenditure of £50,000 or more.	Public
<b>Letting of Contracts for Various S106 Funded Recreation Schemes</b>  To receive tenders	Executive	January 2017	Report of Councillor M. Dooley – Deputy Leader, Portfolio Holder for Corporate Plan, HR and Leisure	Assistant Director - Leisure	Yes – involves expenditure of £50,000 or more.	Public
<b>Mobile Telephony Contract</b>  To accept a tender for the provision of mobile telephony and call costs following completion of a procurement exercise	Executive	January 2017	Report of Councillor T. Connerton – Portfolio Holder for Neighbourhood Services	ICT Manager	Yes – involves savings or expenditure of £50,000 or more.	Public
<b>Public Art contract- Gleeson Development- Doe Lea</b>  To receive tenders	Executive	March 2017	Report of Councillor M. Dooley – Deputy Leader, Portfolio Holder for Corporate Plan, HR and Leisure	Assistant Director - Leisure	Yes – involves expenditure of £50,000 or more.	Public

<i><b>Matter in respect of which a decision will be taken</b></i>	<i><b>Decision-maker</b></i>	<i><b>Date of Decision</b></i>	<i><b>Documents to be considered</b></i>	<i><b>Contact Officer</b></i>	<i><b>Is this decision a Key Decision?</b></i>	<i><b>Is this decision to be heard in public or private session</b></i>
<b>Joint Venture Report</b>  To provide Members with an update	Executive	January 2017	Report of Councillor A Syrett - Leader of the Council, Portfolio Holder for Economic Growth	Assistant Director – Property and Estates	Yes – involves savings or expenditure of £50,000 or more.	Private – relates to the Council's financial or business affairs

**Healthy, Safe, Clean and Green Communities Scrutiny Committee**

**Work Plan – 2016 - 2017**

<b>Date of Meeting</b>	<b>Items</b>	<b>Lead Officer</b>	<b>Notes</b>
<p><b>24<sup>th</sup> May 2016 11.00 am</b></p>	<ul style="list-style-type: none"> <li>• Quarter 4 Performance Monitoring</li> <li>• Health Update – Focusing on the Director for Public Health Annual Report</li> <li>• Scrutiny reviews 2016/17 – selection and scoping exercise</li> </ul>	<p>Kath Drury, Information, Engagement and Performance Manager/Jane Foley – JAD, Customer Service &amp; Improvement</p> <p>Mandy Chambers, Public Health, DCC</p> <p>Claire Millington, Scrutiny Officer.</p>	
<p><b>28<sup>th</sup> June 2016, 10.00 am</b></p>	<ul style="list-style-type: none"> <li>• Update on the Community Cohesion project</li> <li>• Enforcement Policy (Joint Environmental Health Service)</li> <li>• Approve Scoping Document for Scrutiny Review.</li> </ul>	<p>Deborah Whallett – Housing Needs Manager &amp; Mariola Babinska – Community Cohesion Officer</p> <p>Sharon Gillott – Environmental Health Manager.</p> <p>Claire Millington, Scrutiny Officer.</p>	

<b>26<sup>th</sup> July 2016, 11.00 am</b>	<ul style="list-style-type: none"> <li>• Quarter 1 Performance Monitoring</li> <li>• Leisure Survey Results</li> <li>• Closure of Bolsover Hospital Consultation.</li> </ul>	<p>Kath Drury, Information, Engagement and Performance Manager</p> <p>Sarah Bingham – Senior Sports Development Officer.</p>	
<b>20<sup>th</sup> September 2016, 10.00 am</b>	<ul style="list-style-type: none"> <li>• Update on Corporate Plan Target - H10 Sustain standards of litter cleanliness to ensure 96% of streets each year meet an acceptable level as assessed by Local Environment Quality Surveys (LEQS).</li> </ul>	<p>Steve Brunt – Joint Assistant Director Streetscene</p> <p>Steve Jowett – Joint Streetscene and Waste Services Manager</p>	
<b>18<sup>th</sup> October 2016, 10.00 am</b>	<ul style="list-style-type: none"> <li>• Update on Environmental Enforcement Initiatives</li> </ul>	<p>Sharon Gillott – Environmental Health Manager</p>	
<b>15<sup>th</sup> November 2016, 11.00 am</b>	<ul style="list-style-type: none"> <li>• Quarter 2 Performance Monitoring</li> </ul>	<p>Kath Drury, Information, Engagement and Performance Manager</p>	
<b>30<sup>th</sup> November 2016, 12.00</b>	<ul style="list-style-type: none"> <li>• Local Plan Consultation</li> </ul>	<p>Rob Routledge, Interim Planning Policy Manager</p>	
<b>13<sup>th</sup> December 2016, 10.00</b>	<ul style="list-style-type: none"> <li>• Informal review work</li> </ul>		

<b>17<sup>th</sup> January 2017, 10.00 am</b>	<ul style="list-style-type: none"> <li>• Director of Public Health Annual Report</li> <li>• Review work - evidence gathering and recommendations to form the draft report</li> </ul>	Mandy Chambers, Public Health, DCC	
<b>14<sup>th</sup> February 2017, 11.00 am</b>	<ul style="list-style-type: none"> <li>• Quarter 3 Performance Monitoring</li> </ul>	Kath Drury, Information, Engagement and Performance Manager	
<b>14<sup>th</sup> March 2017, 10.00 am</b>	<ul style="list-style-type: none"> <li>• Sustainable Communities Strategy Update.</li> <li>• A Healthy Bolsover – Update on the Action Plan</li> </ul>	Pam Brown, Chief Executives and Partnerships Manager  Pam Brown, Chief Executives and Partnerships Manager	
<b>19<sup>th</sup> April 2017, 10.00 am</b>			
<b>16<sup>th</sup> May 2017, 11.00 am</b>	<ul style="list-style-type: none"> <li>• Quarter 4 Performance Monitoring</li> <li>• Annual Review of the Community Safety Partnership</li> </ul>	Kath Drury, Information, Engagement and Performance Manager  Deborah Whallett – Housing Needs Manager & Jo Selby – Community Safety Officer.	

Healthy, Safe, Clean and Green Communities Scrutiny Committee Membership (11 Members)

Councillors; - Sandra Peake (Chair), Hilary Gilmour (Vice-Chair), Toni Bennett, Dexter Bullock, Tracey Cannon, Pat Cooper, Clive Moesby, Tom Munro, Phil Smith, Ken Walker, Deborah Watson.